



# The Weekly

March 19, 2018

A Chancery publication for the employees, parish staff, clergy and Religious of the Diocese of Oakland

To submit announcements to *The Weekly*, [click here](#).

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## CHANCERY NEWS

### **Support for the incarcerated**

Sessions on how the Church can support the incarcerated and their families, with both practical and spiritual resources, will be offered by Catholic Charities of the East Bay and the diocesan Office for Life and Justice. “To Set the Prisoners Free: How our Church can Respond to the Impacts of Incarceration” will be held three times: March 24 from 1-4 p.m., St. Joan of Arc, 2601 San Ramon Valley Road, San Ramon; March 28, 6-8:30 p.m., Cathedral of Christ the Light, 2121 Harrison St, Oakland; and April 7, 9 am – noon, Catholic Charities, 217 Harbour Way.

### **Request for faculty to confirm**

For all those priests who will be celebrating the sacraments of initiation this Easter, a reminder that all priests holding diocesan faculties can confirm the following:

- Those persons who have attained the use of reason and are already validly baptized in a non-Catholic Christian church when they are received into full communion with the Church
- Those who have attained the use of reason and whom they baptize in the same ceremony.

The faculty to confirm all others, such as those Catholics who were baptized as infants and, as adults, are asking for Confirmation, must be requested from the Chancellor's office. The Chancellor asks for a list of the names of those for whom you are asking the faculty to Confirm, which will be forwarded to the Bishop for his approval.

Please send your request for Confirmation faculties to the Chancellor, Mr. Stephen A. Wilcox, as soon as possible so letters can be generated and sent out to you well in advance of need. By mail, please send your request to the Chancery Office; by email, please send to [jgarcia@oakdiocese.org](mailto:jgarcia@oakdiocese.org); by fax to 510.496.7253. If you have any questions regarding this, please feel free to contact Father Robert Herbst in the Canon Law department at 510.267.8330.

### **The Lay Pastoral Visit**

Learn about diocesan resources to help prepare parishioners to offer pastoral visits to the sick, elderly and homebound. This workshop is for lay people and parish staff with leadership responsibilities for parish pastoral ministries. To register, visit <http://bit.ly/2F4tFo8> or call 510.267.8392. Workshops will be offered as follows:

March 24, 10 a.m. – St. Joan of Arc, San Ramon

April 12, 7 p.m. – St. James the Apostle, Fremont

April 21, 10:30 a.m. – St. Joseph, Pinole

### **Request for part time chaplain**

The Sisters of the Holy Family in Fremont (43543 Mission Blvd, Fremont) are in need of a part-time priest chaplain who could be available on weekdays. If you know a priest that is interested in assisting the Sisters with this ministry, please contact Sr. Caritas at 510.299.7701 or [caritas@sbcglobal.net](mailto:caritas@sbcglobal.net).

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## CONCERTS, FILMS, MUSIC & AUTHORS

**NEW!** **"Seed: The Untold Story,"** a heartwarming account of how indigenous seed keepers along with farmers, scientists, and lawyers stand up to giant chemical companies to defend the future of our food, will be screened April 7, 7:30 p.m. at Stack Hall, Our Lady of Grace Church, 3433 Somerset Avenue, Castro Valley. Free admission, and handicapped accessible and ample parking. Bring a favorite snack or savory treat to share (optional). Sponsored by Our Lady of Grace Pax Christi/Social Justice group. For more information, contact Dennise at 510.303.9767.

**"Spirituality of Creativity"** with Father Arthur Poulin, OSB Cam. will be held at the Dominican Sisters of Mission San Jose Center for Education & Spirituality on April 14, 9-11:30 a.m. An open gallery with the artist will follow from 1-3 p.m. There is a \$20 fee for the presentation; register by April 9 at [http://bit.ly/2018\\_FrPoulin](http://bit.ly/2018_FrPoulin) or call 510.933.6360. The Dominican Center is located at 43326 Mission Circle (entrance off Mission Tierra), Fremont.

**Sacred Heart Parish Carnival Dinner Dance** will be held April 14 from 6 p.m. to midnight at Sacred Heart Church Cafeteria, 4025 Martin Luther King Jr. Way, Oakland. Tickets of \$50 must be purchased in advance. Gilda Costa, 510.652.2855.

**NEW!** **Katelyn Emerson, organist, will perform works by Bach, Mozart, Rheinberger, Alain, Langlais, and Dupre** on April 18, 7 p.m. at St. Mary's Cathedral, 1111 Gough St. (at Geary), San Francisco. Ticketed reception to follow. Admission \$10-25 (SFAGO members free). Co-sponsored by the San Francisco Chapter AGO. For more information call 415.567.2020 ext 213.

**NEW!** **"In Our Own Words: Religious Life in a Changing World - Panel Conversation with the Authors"** will be held May 6, 2-4 p.m., at the Dominican Center, 43326 Mission Circle (entrance off Mission Tierra), Fremont. A free will offering will be taken. RSVP by April 9, 2018 at <http://bit.ly/2018OwnWords> or call 510.933.6360.

**NEW!** **Sunday afternoon recitals are offered at St. Mary's Cathedral, 1111 Gough St. (at Geary), San Francisco.** All recitals are open to the public. Unless otherwise indicated, a free-will offering will be requested at the door. Ample free parking.

March 25, 4 p.m.: Philip Manwell (Reno, NV), Organist. Works by Hindemith, Harnack, Bloch, Houghton, and Krenek.

April 1, 4 p.m.: Joel Mahan, Classical Guitar.

April 8, 7 p.m. (note time!): "Lamb of God" by Rob Gardner, performed by the Temple Hill Choir and Orchestra, directed by Alan Chipman.

April 15, 4 p.m.: Alexander Ffinch (UK), Organist.

April 22, 4 p.m.: St. Mary's Cathedral Choir, concert in memory of Stephen Walsh.

April 29, 4 p.m.: Diana Stork and Portia Diwa, Harp, "Music from the Labyrinth."

May 6, 4 p.m.: Young People's Symphony Orchestra Showcase. Young musicians from California's oldest youth orchestra playing solo and ensemble works.

May 13, 4 p.m.: Festival of Marian Hymns. The Benedict 16, a professional choir of 16 singers, under the direction of John Renke, will perform Marian motets in a performance of hymns, readings, and choral literature. Sponsored by the Benedict XVI Institute.

May 20, 4 p.m.: Spring Concert "For the Beauty of the Earth," performed by the St. Mary's Cathedral Choir School under the direction of Christoph Tietze. Program to include music from the California Missions

May 27, 4 p.m.: Jeanette Wilkin Tietze, Piano. Works by Schumann and Beethoven.

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## EVENTS & ACADEMIC PROGRAMS

**“Journeying Toward an Ecological Spirituality,”** presented by Ivan Nicoletto, OSB Cam., will be held March 21 from 10 a.m. to 3 p.m. at The School of Applied Theology, St. Albert’s Priory, 5890 Birch Ct., Oakland. This course offering will help translate scientific, cosmological data into a theological and spiritual framework and explore the ramifications of the new cosmology for our spiritual journey. Registration is \$95; go to <http://www.satgtu.org/course-offerings/> or call 510.652.1651. Continuing Education Units are available.

**NEW!** St. Gerard Women's Club of St. John, 264 East Lewelling Blvd., San Lorenzo, is hosting its annual **Easter Bake Sale and Raffle** after Masses March 24-25. In addition, a continental breakfast will be available after Sunday morning Masses. It is a great weekend celebration with lots of great baked goods, raffle prized and "trinkets & treasures" table. For more information contact Evelyn McMillen at 510.481.2467 or 510.501.9407.

**“Moral Explorations of Human Sexuality,”** presented by Dr. Gerald Coleman, SS, will be offered March 26-28, 10 a.m. to noon each day, at The School of Applied Theology, St. Albert’s Priory, 5890 Birch Ct., Oakland. In this course offering we will explore critical concerns in sexuality (e.g., gender assessment, sexual addiction, etc.) in light of anthropological, theological, and pastoral concerns. Registration is \$120; go to <http://www.satgtu.org/course-offerings/> or call 510.652.1651. Continuing Education Units are available.

**“Women in Hebrew Scripture Tell Their Stories,”** presented by Dr. Toinette M. Eugene, will be held March 26 and 27, 1-3 p.m. each day, at The School of Applied Theology, St. Albert’s Priory, 5890 Birch Ct., Oakland. By focusing on stories of two well-known women in the Hebrew Scriptures, and through an introduction to artistic renderings of their stories, we will reflect on the action of God in the lives of these women and consider ways in which the characteristics and values that guided their actions have relevance for us in our day. Registration is \$80; go to <http://www.satgtu.org/course-offerings/> or call 510.652.1651. Continuing Education Units are available.

**NEW! Parish Solidarity Initiative: Advocacy 101 Training,** organized by Catholic Charities East Bay, will be held April 7 in the Multipurpose Room at St. Joan of Arc Church, 2601 San Ramon Valley Blvd., San Ramon. Parishes in Action is presenting an opportunity to experience how simple it is to participate in our legislative system. This workshop will provide with the skills and tools how to effectively advocate on bills that affect many members of our parish communities local and nationally; its focus is the re-authorization of the Farm Bill. Bring a laptop, tablet or smartphone. To register, contact Rosemarie McKenney, 925.830.0600 or [rmckenney@sjasr.org](mailto:rmckenney@sjasr.org).

**NEW! Catholics@Work** is hosting US House of Representative’s Chaplain, Father Patrick Conroy, SJ, on April 10. Open to the public, the program is 7-8:15 a.m. at Crow Canyon Country Club. (Mass is

celebrated at 6:30 a.m.) All are welcome to attend; please make reservations at [CatholicsatWork.org](http://CatholicsatWork.org). Price is \$30 per person, but only \$20 for members. For more information, please go to [CatholicsatWork.org](http://CatholicsatWork.org).

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## RETREATS

Please contact retreat center or coordinator directly for further registration information.

**The Lenten Retreat for Vietnamese Youth and Young Adults** will be held at Holy Redeemer Retreat Center, Oakland, March 23 – 25, led by Father Hai Ho, OFM Cap. For more information, please contact Sr. Rosaline L. Nguyen at 510.628.2153 or [Rnguyen@oakdiocese.org](mailto:Rnguyen@oakdiocese.org).

### **San Damiano Retreat Center**

710 Highland Dr., Danville, 925-837-9141, [katerik@sandamiano.org](mailto:katerik@sandamiano.org), [SanDamiano.org](http://SanDamiano.org)

March 22 -- “The Spirituality of Imperfection” with Fr. Rusty Shaughnessy, OFM.

March 29-April 1 -- Holy Week Retreat with San Damiano Friars and Staff

“Remembering the Biblical Women at Easter” with Jan Stegner will be offered on Tuesdays of April 3-24.

**Pan da Vida Retreat**, a eucharistic-centered retreat for ages 13-18, will be offered April 13-15 at St. Raymond, 11555 Shannon Ave, Dublin. Retreat fee of \$50 does not include housing. For more information, contact Shannon Rogers, Coordinator of Youth & Young Adult Ministry, 925.574.7410, [srogers@st-raymond-dublin.org](mailto:srogers@st-raymond-dublin.org).

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## JOB ANNOUNCEMENTS

### **NEW! Administrative Assistant – Santa Maria Parish, Orinda**

Santa Maria Parish in Orinda is seeking a full-time Administrative Assistant for the parish office. This person is responsible for providing a full range of clerical and administrative functions including timely opening and closing of the parish office, greeting and referring visitors, answering the telephone, scheduling parish facilities, and maintaining the parish sacramental record books. This position reports directly to the pastor and is classified as S-4 on the Diocesan salary scale. Salary will be commensurate with experience within this classification. The Administrative Assistant position is a full-time (37.5 hrs/wk), non-exempt position and includes benefits. For a complete job description and to obtain an application form, please contact the parish office at (925) 254-2426.

### **Director of Music and Liturgy - St. Joseph Parish, Pinole**

St. Joseph Parish is looking for a Director of Music and Liturgy. Acknowledging that liturgy and sacramental life are integral to the expression of our Catholic faith, the Director, under the supervision of the Pastor, is responsible for enduring quality music and liturgical celebrations that enhance the “...full, active and conscious participation...” of the St. Joseph Church community in their worship and prayer life. The Director is expected to be able to work comfortably with the multicultural composition of St. Joseph Church. For a complete job description [click here](#). This is a full-time position and includes benefits. Please submit letter of intent and resume to: Aura Mendieta at [am.sjcpinole@gmail.com](mailto:am.sjcpinole@gmail.com). Deadline to apply: April 6, 2018

### **Youth Music Director - St. Raymond Peñafort Parish, Dublin**

The Parish of St. Raymond is committed to a music ministry for teens and young adults. Music is a way of teaching and transmitting our faith in God through the beauty of music. The goal of the Youth Music Ministry is to keep young Catholics engaged in their faith through their teens and early adulthood. We desire

that our youth develop their faith, vocal abilities and enthusiasm in weekly worship. The Director will have primary responsibility to develop a high-quality and dynamic music ministry for our teens and young adults. For a complete job description and more information on how to apply [click here](#).

### **Children's Choir Director - St. Raymond Peñafort Parish, Dublin**

The Parish of St. Raymond is committed to a music ministry that includes children. Music is a way of teaching and transmitting our faith in God through the beauty of music. The goal of the Children's Music Ministry is to enhance the abilities of children to appreciate and grow closer to God through the joy of sacred music. We desire that our children develop their faith, vocal abilities and enthusiasm in their worship. The Director will have primary responsibility to develop a high-quality and dynamic music ministry for our young children. For a complete job description and more information on how to apply [click here](#).

### **Catholic Campaign for Human Development Internship**

The diocesan Catholic Campaign for Human Development (CCHD) office is seeking a part-time, paid intern to assist the CCHD diocesan coordinator, the Parish Solidarity Initiative Coordinator and diocesan team in implementing the new Parish Solidarity Initiative (PSI) program. The purpose of the initiative is to animate Catholic parishioners to put their faith into action by becoming involved in social ministry, both charitable and social justice activities on both a local and global level. The CCHD Intern will work with the PSI Coordinator and the diocesan team to train teams in participating parishes in Catholic social teaching and provide them spiritual formation, leadership and organizing skills to enable them to engage their fellow parishioners. Special focus will be given to forming new leaders from among young adult and immigrant parishioners. The intern will also assist parishes in connecting with organizations that offer activities in which the parishes are interested in participating. The internship runs from September 2018 to May 2019. For more information, please see the full [internship announcement](#). The deadline for applications is March 26.

### **Principal, Lumen Christi Academies – St. Catherine of Siena School**

Lumen Christi Academies (LCA) seeks a principal to lead St. Catherine of Siena Catholic School. The LCA initiative will launch in the fall of 2018 and is expected to attract families and garner support from major foundations interested in a robust academic setting permeated with Catholic values with Christ at the core.

In this critical role, reporting to the Chief Academic Officer, the principal will be responsible for leading St. Catherine of Siena Catholic School and supporting an innovative model of Catholic education that blends the best of Catholic traditions with a bold new commitment to preparing ethical scholars who will contribute to a bright and joyous future. The candidate must be able to support teacher development, provide spiritual, educational, administrative and financial leadership for the school as well as be able to assume responsibility for the day-to-day administration. The principal must demonstrate the ability and desire to work closely and collaboratively with the LCA leadership team, as well as the principals at other LCA schools in this educational model.

Candidates for principal must be actively practicing Catholics, possess a California Teaching Credential and a California Administrative Credential or enrolled in an Administrative Credential Program as well as have at least five years' experience in Catholic educational teaching or administration. The school serves a diverse community; Spanish-speaking skills and familiarity with Hispanic culture would be very helpful.

The successful candidate is also expected to possess excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic identity as well as a rich academic program. St. Catherine of Siena Catholic School has a supportive pastor, faculty and staff, school board and parent community.

Salary is determined using the Diocesan salary scale and depends on qualifications and experience. Benefits include: health, dental and vision insurance, long and short term disability insurance, and retirement.



**Send letter of intent, resume and application by March 30, 2018 to:**

Department of Human Resources

Diocese of Oakland

2121 Harrison Street, Suite 100

Oakland, CA 94612

Or email/Fax to: [gespinoza@oakdiocese.org](mailto:gespinoza@oakdiocese.org)/510-763-8055

**Apply by March 20 Executive Director, Lumen Christi Academies**

The Diocese of Oakland seeks an Executive Director to take charge of the newly established Lumen Christi Academies (LCA), an organization of seven Catholic preschool-8th grade schools within the Diocese. Announced in the fall of 2017, LCA will launch in the fall of 2018 and are expected to attract families and garner support from major foundations interested in a robust academic setting permeated with Catholic values with Christ at the core.

In this critical new role, the Executive Director will be responsible for launching and supporting an innovative model of Catholic education that blends the best of Catholic traditions with a bold new commitment to preparing ethical scholars who will contribute to a bright and joyous future. Primary areas of focus will include development, operational coordination, and ensuring an adequate level of resources and support principal and teacher development across the seven schools. The Diocese welcomes candidates with significant transformational and/or entrepreneurial leadership experience and collaborative business acumen, and a passion for the mission of Catholic education. [Download a full description of the position.](#)

**Retail Associate – Cathedral Shop**

The Cathedral of Christ the Light located on the Cathedral Plaza is looking for a part-time, Retail Associate. Primary functions are sales and customer service. Other duties include cash handling, merchandising, and other clerical duties. Retail experience preferred. This is a part-time position, 12-24 hours/week with full-time potential. The Cathedral Shop is staffed daily from 9:30am-4:30p.m.. Please submit resume and letter of interest to: Michele Angeli-Zaugg at [giftshop@ctlcathedral.org](mailto:giftshop@ctlcathedral.org).

**Principal – St. Clement School, Hayward**

St. Clement Catholic School is looking for a Principal for the 2018-19 school year. Qualified candidates must be active, practicing Catholics in possession of a valid current California Teaching Credential or Administrative Credential and have at least five years teaching experience in Catholic schools. For more information and to apply please [click here](#).

**Parish Secretary -- Holy Spirit Parish, Fremont**

Holy Spirit Parish in Fremont is looking for a Parish Secretary. The Secretary is responsible for office administration including office volunteer staff as well as providing secretarial and related office services for members of the parish staff and various other committees and boards. This is a part-time position, 20-23 hours/week and does not include benefits. For a complete job description and to apply please [click here](#).

**Principal—Holy Rosary School, Antioch**

Holy Rosary Catholic School is a Pre-K through 8th grade school located in the city of Antioch in Contra Costa County serving the cities of Antioch, Oakley, Brentwood, Discovery Bay and Byron. Holy Rosary School enrolls 443 students with a maximum capacity of 560 students, with a professional staff of 23 and is fully accredited by WCEA/WASC with before and after school Extended Care.

Candidates for principal must be active practicing Catholics, possess a California Teaching Credential and a California Administrative Credential or enrolled in an Administrative Credential Program as well as have at least five years in Catholic educational teaching or administration. The candidate must be able to provide spiritual, administrative, financial and educational leadership for the school as well as be able to assume

responsibility for the day-to-day administration. The school serves a diverse community; Spanish-speaking skills and familiarity with Hispanic culture would be very helpful.

The successful candidate is expected to be an active member of the parish staff. Excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic identity, and academic program are a must. Holy Rosary School has a supportive Pastor, Faculty and Staff, School Board, Parent Group and Parents.

Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and Short Term Disability Insurance, and Retirement.

Send Letter of Intent and Application by March 31, 2018 to:

Department of Human Resources

Diocese of Oakland

2121 Harrison Street, Suite 100

Oakland, CA 94612

510-893-4711 Fax 510-763-8055

### **Catholic Funeral and Cemetery Services (CFCS)**

Catholic Funeral and Cemetery Services (CFCS) is seeking Associate Location Managers, Family Service Advisors, Family Service Directors and Funeral Assistants. View all current openings:

<http://www.cfcsoakland.org/about-us/job-opportunities/>. If you, or someone you know, might be interested, please contact Bill Clark, [blark@thinkhr.com](mailto:blark@thinkhr.com), for more information.