



The Weekly

Dec. 3, 2018

A Chancery publication for the employees, parish staff, clergy and religious of the Diocese of Oakland. Please consider using the texts below to promote these events and programs in parishes.

To submit announcements to *The Weekly*, [click here](#).

CHANCERY NEWS

NEW New dates for 2019 Rite of Election

Due to unforeseen changes on Bishop Barber's schedule, the dates for the 2019 Rite of Election have been changed. The new dates for the Rite of Election are:

Saturday, March 16, 2 p.m.

Sunday, March 17, 4 p.m.

Sunday, March 17, 7 p.m.

Parishes must register again for the new dates. The registration form is available [here](#).

NEW US bishops address racism

Citing "the persistence of the evil of racism," the U.S. bishops issued a pastoral letter against racism, [Open Wide Our Hearts: The Enduring Call to Love](#), at their plenary assembly last month. In addition, [educational materials](#) for elementary through adult and [parish resources](#) have been provided. Some are intended for Advent, and most resources are also available in Spanish. The letter is particularly timely since the FBI recently [reported](#) reports of hate crimes have increased dramatically.

NEW Clergy assignments

Bishop Michael Barber has made the following appointments:

- Rev. Hector Enrique Ballesteros, parochial administrator, St. Jarlath Parish, Oakland, effective Jan. 1, 2019
- Rev. Alberto Perez, parochial administrator, St. Ambrose Parish, Berkeley, effective Jan. 6, 2019. The Salesian Community has served St. Ambrose Parish and the Diocese since 2000. We are most grateful.

NEW Wildfire relief

San Damiano Retreat Center can provide housing from Dec. 20-26 for up to 125 evacuees from the recent fires. Please contact Lisa Briones, Director of Retreat Planning & Hospitality at San Damiano Retreat at lisab@sandamiano.org or 925.837.9141 ext. 303. Hospitality includes meals and rooms, access to washing machines and wifi, at no charge.

Parishes are encouraged to take a special collection to support those who have been affected by the terrible wildfires in our state. This collection can be taken as the parishes' schedule permits,

or people can be encouraged to contribute to Catholic Charities USA. All (100%) of contributions to a Catholic Charities USA campaign will support those suffering from the wildfires in our state. You may visit www.catholiccharitiesusa.org to contribute. Checks can be sent to Catholic Charities USA, attn: California Wildfires, 2050 Ballenger Ave, Suite 400, Alexandria, VA 22314.

Simbang Gabi

Bishop Michael Barber, S.J., and Filipino priests will begin the 2018 Simbang Gabi (Misa de Gallo) season with Mass on Dec. 11, 7 p.m., at the Cathedral of Christ the Light, 2121 Harrison St., Oakland. Last year, about 800 people from almost 35 participating parishes attended the Mass and the fiesta following. Parking is available at the Kaiser Center Garage, entrance on 21st Street across from the Chancery offices.

Nov. 30 is the deadline for parishes to submit information on their events to the Catholic Voice. Please include the parish name, type of event (full nine-day novena, triduum or other), dates and times of Masses and parish contact person and means of contact (phone number or email address). Send that information via email to Al Pacciorini at apacciorini@oakdiocese.org.

Adult formation opportunities

The Serra Catechetical Institute is the official program the Diocese of Oakland offers to obtain a Catechist Certificate in California, according to the guidelines of the California bishops. This program provides basic faith formation to empower missionary disciples in the sharing and forming in the faith with our children, teenagers and adults. For more information and registration visit www.oakdiocese.org/sci.

El Instituto Catequético Serra es el programa Oficial que la Diócesis de Oakland ofrece para recibir el certificado como Catequista en California, de acuerdo a las normas y el deseo de nuestros Obispos. Este programa ofrece formación básica en la fe que verdaderamente capacita a los misioneros discípulos que están a cargo de compartir y formar en la fe a nuestros niños, jóvenes y adultos. Para mayor información y para inscribirse visite www.oakdiocese.org/sci.

The School for Pastoral Ministries provides formation for parish and small group leaders, teachers of Catholic schools and others who seek a deeper understanding of our faith. This three-year program encourages a deeper relationship with Christ and commitment with the Church. For more information and registration please visit <https://www.oakdiocese.org/emp>

La Escuela de Ministerios Pastorales provee formación para líderes de nuestras parroquias, grupos y movimientos, maestros de las escuelas católicas y personas que quieren profundizar en la fe. Es un programa de tres años y permite a los fieles crecer en su relación con Cristo y en su compromiso con la Iglesia.

Para mayor información y para inscribirse, visite <https://www.oakdiocese.org/emp>.

Flyers in English and Spanish for both programs are [available here](#).

Know Your Rights

Catholic Charities of the East Bay (Concord) is hosting bi-monthly Know Your Rights presentations about recent immigration changes and individuals' rights, regardless of immigrant status. No registration is required. For more information or to register, contact [Deanna Salazar](#) at 925.771.8254. The final session for 2018 is Dec. 11.

Free legal representation for immigration

Catholic Charities is offering free legal representation for those interested in becoming U.S. citizens. Interested individuals can call 925.825.3099 to make an appointment for the first or

third Tuesdays of each month. For more information, contact Deanna Salazar at 925.771.8254 or dsalazar@cceb.org. Flyers in [English](#) and [Spanish](#) are available for use in parishes and other settings.

FREE Natural Family Planning (NFP) Intro Class

Join other couples and individuals to hear about the science and effectiveness of family planning that is natural and healthy for women and marriages, while being supported by Church teaching on Dec. 15 from 1-4 p.m. at Immaculate Heart of Mary Parish in Brentwood. A medical doctor, Dr. Tom Lenz, and his wife Debbie challenge cultural perceptions and present scientific and practical information on the variety of safe natural methods being taught all over the world. You too can benefit from this timely introduction to NFP, whether you just want to understand your body better or avoid a pregnancy or find an alternative to infertility treatments. RSVP or find out more info by calling 510.271.1936.

CONCERTS, FILMS, MUSIC & AUTHORS

Night of the Father's Love, a Christmas Musical Celebration will be held on Dec. 8 at 8 p.m. at St. Bonaventure Catholic Community, 5562 Clayton Rd., Concord. Enjoy the music from the 30-plus-voice ecumenical choir and orchestra, and join them in well-known carols. A freewill offering will be collected. A reception will immediately follow the concert, in the adjoining Hospitality Room.

St. Mary's Cathedral, 1111 Gough St. (at Geary) in San Francisco, is offering **Sunday afternoon recitals** through the summer. Unless otherwise indicated, a free-will offering will be requested at the door. Ample free parking.

- Dec. 16, 4 p.m.: Basma Edrees, Violin; Chia-Lin Yang, Piano. Sonata in E by Bach, Sonata in G by Brahms.
- Dec. 23, 4 p.m.: Christoph Tietze, Organ. Celebrating 50 years as church organist (first Mass 25 December 1968).
- Dec. 30, 4 p.m.: Anna Maria Lopushanskaya, Flute; Christoph Tietze, Organ.

NEW The CCOP Music Ministry will offer "We Wait For The Star" Dec. 14, 7:30 p.m. at St. Elizabeth Seton Catholic Church, 4001 Stoneridge Drive, Pleasanton. Free-will offering will help defray concert expenses. More information available at istein@catholicsofpleasanton.org or www.catholicsofpleasanton.org.

NEW Mystery and Joy: A Christmas Miracle, a concert of medieval and renaissance music, will be held Dec. 22, 8 p.m. at St. Mary Magdalen Parish, 2005 Berryman St., Berkeley. Tickets range \$15 -\$35 and discounts are available at <https://mysteryandjoy.brownpapertickets.com>.

The evening begins with a pre-concert lecture by John Prescott at 7:30 p.m. For more information, contact acanepa@marymagdalen.org or 510.526.4811.

EVENTS & ACADEMIC PROGRAMS

Looking for a way to celebrate Advent? Join Magnificat SOTI, a Ministry for Catholic Women at their **Prayer Breakfast** on Dec. 8, 9:30 a.m. to 1:30 p.m., on the Solemnity of the Immaculate Conception of the Blessed Virgin Mary. Mass will be celebrated at 9:30 a.m., followed by

breakfast, at the Crowne Plaza, 45 John Glenn Drive, Concord. Father Matthew Spencer, host of “St. Joseph’s Workshop” on Immaculate Heart Media/Relevant Radio, will celebrate Mass and share testimony. Tickets are \$33/\$40 after Dec. 1; the event is open to men and women. For more information: <https://magnificat-ministry.net/chapters/chapter-states-a-d/ca-walnut-creek/>.

Tips for Change Dinner is a fundraiser for San Damiano Retreat Center to be held Dec. 10, 5-8 p.m. at Gianni’s Italian Bistro, 2065 San Ramon Valley Blvd., San Ramon. Reservations are required and can be made at <https://www.giannissanramon.com/> or call 925-820-6969.

NEW Parish St. Vincent de Paul Societies will be recognized at the **2018 CRS Rice Bowl Grant Awards Breakfast**, to be held Dec. 13, 9:30-11:30 a.m. at St. John Vianney Parish, 1650 Ygnacio Valley Road, Walnut Creek. Reservations must be made by Dec. 5 at ktobin@cceb.org or 510.768.3109. For more information, please see the attached [invitation](#).

RETREATS and LITURGIES

San Damiano Retreat Center, 710 Highland Dr., 925-837-9141, ext. 315
katerik@sandamiano.org, SanDamiano.org offers the following retreats:

Dec. 8: [Re]discovering Hope Advent Day of Renewal with Fr. Rusty Shaughnessy OFM and Jan Stegner

Dec. 30-Jan. 1: New Year’s Retreat “The Sign of God is that You Will Travel Where You Didn’t Plan to Go, and You Will Not Travel Alone” with Fr. Rusty Shaughnessy OFM

Taizé - Prayer around the Cross will be offered from 8-9 p.m. on Dec. 21, Jan. 18, Feb. 15, March 15, and May 17 at the Dominican Sisters of Mission San Jose Chapel, 43326 Mission Circle, Fremont. For more information call 510.657.2468.

JOB OPENINGS

NEW **Principal, St. Joseph Elementary, Alameda**

Saint Joseph Elementary School, a TK through Eighth Grade Catholic elementary school, who prides itself on educating the whole child, is located in the city of Alameda in Alameda County serving the cities of Alameda and the San Francisco Bay Area. Saint Joseph Elementary School enrolls 252 students with a maximum capacity of 320 students, employs a professional staff of 26 and is a fully accredited school by the WCEA/WASC. Saint Joseph Elementary School houses a before and after school Extended Care Program along with a strong after school enrichment offering. The school serves a diverse community that celebrates many different ethnicities. Saint Joseph Elementary School works closely with Saint Joseph Notre Dame High School and resides on the same campus. Candidates for principal must be active practicing Catholics, who possess a California Teaching Credential and a California Administrative Credential or are enrolled in an Administrative Credential Program, as well as have at least five years of experience, as an administrator or a teacher, in a Catholic school. The candidate must be able to provide spiritual, administrative, financial and educational leadership for the school as well as be able to assume responsibility for the day-to-day administration. The successful candidate is expected to be an active member of the parish staff and a strong partner to the high school principal. Candidate must demonstrate excellent communication skills and enthusiasm for

developing and maintaining a school with a strong Catholic identity and a rigorous academic program. Saint Joseph Elementary School is a community supported by the Pastor, Faculty and Staff, School Board, Parent Group and Parents. Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and Short Term Disability Insurance, and Retirement. **Send Letter of Intent and Application by January 31, 2019 to:**

Gloria Espinoza at gespinoza@oakdiocese.org ,
Department of Human Resources
Diocese of Oakland
2121 Harrison Street, Suite 100
Oakland, CA 94612
510-893-4711

NEW Principal, Corpus Christi Catholic School, Piedmont

Corpus Christi School is a K through 8th parish school located in the city of Piedmont in Alameda County serving the cities of Oakland and Piedmont. Corpus Christi School enrolls 260 students with a maximum capacity of 280 students, with a professional staff of 20 and is fully accredited by WCEA/WASC and offers an after school Extended Care Program. Candidates for principal must be active practicing Catholics, possess a California Teaching Credential and a California Administrative Credential or enrolled in an Administrative Credential Program as well as have at least five years in Catholic educational teaching or administration. The candidate must be able to provide spiritual, administrative, financial and educational leadership for the school as well as be able to assume responsibility for the day-to-day administration. The school serves a diverse community, therefore cultural sensitivity is helpful. The successful candidate is expected to be an active member of the parish staff. Excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic Identity, and rigorous academic program are a must. Corpus Christi School has supportive Pastor, Faculty and Staff, School Board, Parent Group and Parents. Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and Short-Term Disability Insurance, and Retirement. **Send Letter of Intent and Application by January 25, 2019**, to: Gloria Espinoza at gespinoza@oakdiocese.org or mail to:

Department of Human Resources
Diocese of Oakland
2121 Harrison Street, Suite 100
Oakland, CA 94612
510-893-4711

Pianist, St. Raymond of Peñafort, Dublin

The St. Raymond of Peñafort parish in Dublin has an opening for a pianist at up to three weekend Masses, and possibly some weekly rehearsals. Applicants should be proficient in classical and contemporary musical styles, be experienced in playing Catholic Masses, and possess good sight reading skills. Familiarity with organ manual technique and registrations will also be helpful. Compensation will be made per event and in accordance with Liturgical Musician pay scales set by the Diocese of Oakland. Please contact Rob Lappa, Director of Music, at 925.574.7447 or rlappa@st-raymond-dublin.org for more information.

Maintenance Support Staff, St. Bonaventure, Concord

St. Bonaventure Parish is looking to hire a part-time Maintenance Support Staff person. This is a 16-24 hour a week position, 2-3 days a week including nights and weekends. The responsibilities include routine custodial work and event set-up and clean-up. This is a S-4 classification. For more information and a full job description visit: <https://www.stbonaventure.net/director-childrenaposs-faith-formation> or contact Christa Fairfield cfairfield@stbonaventure.net.

Food Server, San Damiano Retreat, Danville

San Damiano Retreat in Danville is hiring a food server for up to 24 hours per week for the evening shift. Pay is \$12.50/hour. For more information and to apply, please call Janet Gardner at 925-837-9141 x 306.

Bookkeeper, Corpus Christi School, Piedmont

Corpus Christi School is searching for a Bookkeeper responsible to the principal for accurate operation of the main bookkeeping duties for the school including related reports and responsibilities as required by the school, diocese, and government agencies. In the absence of the secretary the bookkeeper will answer the phone, give information as appropriate, and administer first aid when necessary. The bookkeeper is a support to the secretary in areas that are needed with the approval of the principal. Qualifications: Minimum of 5 years finance/accounting experience and experience with non-profit financial accounting; Experience forecasting, creating, and working within budgets; Ability to collaborate and communicate transparently with colleagues, principal, pastor and school community parents; Excellent written and oral communication skills; High level of personal and professional integrity and trustworthiness with a strong work ethic and the ability to work independently with minimal direction; Advanced computer skills with particular knowledge in advanced applications, e.g. Microsoft Word, Excel, QuickBooks, Peachtree or other accounting software and knowledge of Google applications.

This is a year-round (12 months) non-exempt, part-time position of 25-30hrs per week. Salary is competitive and commensurate with experience and includes benefits. Click here for a complete job description. Please submit resume and cover letter to Katie Murphy, Principal, Corpus Christi School, Piedmont, at kmurphy@csdo.org. Position open until filled.

Cook/Cleaner, Our Lady of Grace Parish, Castro Valley

Our Lady of Grace Parish is seeking a part-time cook and housekeeper, S-2 classification for the Rectory. It is a 10-12 hours, 2 days/week position. For more information and application, please contact the parish office at 510.537.0806.

Catholic Funeral and Cemetery Services (CFCS)

Catholic Funeral and Cemetery Services (CFCS) is seeking Managers, Sales Associates (Family Service Advisors), Funeral Directors (Family Service Directors), Funeral Assistants, Preparation Employees and Administrative Assistants. View all current openings:

<http://www.cfcsoakland.org/about-us/job-opportunities/>. If you, or someone you know, might be interested, please contact Bill Clark for more information -- bclark@thinkhr.com.